

Go Fish Education

Privacy Notice: How we use information

We, Go Fish Education, are the data controller of the personal information you provide to us. This means that Go Fish Education determines the purposes for which, and the manner in which, any personal data relating to students and their families is to be processed.

The categories of student information that we collect, hold and share include:

- Personal information (such as name and address).
- Attendance information (such as sessions attended, number of absences and absence reasons).
- Assessment information (such as internal and external examination results).
- Medical information (such as allergies and existing medical conditions).
- Special Educational Needs information (such as results of testing and support strategies).

The lawful basis on which we collect and use this information

We collect and use personal data in order to meet legal requirements and legitimate interests set out in the GDPR and UK law, including those in relation to the following:

- Article 6 and Article 9 of the GDPR
- Education Act 1996
- Regulation 5 of The Education (Information About Individual Pupils) (England) Regulations 2013

Why we collect and use this information

In accordance with the regulations named above, we use student data:

- To support student learning.
- To monitor and report on student progress.
- To provide appropriate pastoral care.
- To assess the quality of teaching and learning.
- To comply with the law regarding data sharing.
- To safeguard students.

The student information you provide to us is on a voluntary basis.

Storing student data

In accordance with the GDPR, the Go Fish Education does not store personal data indefinitely; data is only stored for as long as is necessary to complete the task for which it was originally collected.

Who we share student information with and why

We will not share student information unless there are safeguarding concerns.

Your rights

You have the right to:

- Be informed about how we use your personal data.
- Request access to the personal data that we hold on you.
- Request that your personal data is amended if it is inaccurate or incomplete.
- Request that your personal data is erased where there is no compelling reason for its continued processing.
- Request that the processing of your data is restricted.
- Object to your personal data being processed.

Where the processing of your data is based on your consent (for example, photographic images), you have the right to withdraw this consent at any time.

Contact and Concerns

If you would like to discuss anything in this privacy notice, please contact Kerry Brown or Dylan Brown At Go Fish Education by email at hello@gofisheducation.com or by phone 07715 394920.

23rd May 2020
Reviewed July 2021
Reviewed July 2022
Next review July 2023